

Ravensworth

Terrace Primary School



Breakfast Club Policy

Embedding an Inclusive Culture

| Establishing Progressive Consistency

| Enabling Cohesion

| Ensuring Coherence

***We believe in the worth and potential
of every individual.***

***We have high expectations and goals
for ourselves and others.***

We will persevere even in the face of obstacles.

We believe that everyone can succeed.

Together, we are winners.

Respect

Independence

Perseverance

Kindness

Teamwork

Ravensworth Terrace Primary School

Respect Independence Perseverance Kindness Teamwork

Ravensworth Terrace Primary School is responsible for the collection and reconciliation of all Breakfast Club funds and will be liable for all arrears and non-payments.

Parents must pay for breakfast club **IN ADVANCE** of their child(ren) attending breakfast club if they know their child is going to be attending breakfast club that week.

Ravensworth Primary School has a clear set of procedures for the payment and collection of the breakfast club money and any arrears that occur.

- Breakfast Club money should be paid in advance for that current week. Payments should be made online through the Arbor App. If you have any difficulties with these please speak to someone in the school office.
- Child(ren) can attend breakfast club any day of the week so long as payment is made in advance.
- Parents will be unable to book online without payment, if a parent brings a child to breakfast club without leaving a payment, an email or text message will be sent asking them to pay the outstanding amount immediately.
- Should arrears ever build with no attempt to clear the debt, a letter will be sent home offering you the opportunity to clear the amount according to a strict repayment schedule. If the debt is not cleared within the agreed timeframe, the debt will be passed on to our Legal Intervention Team at the Local Authority, who will collect it from you on our behalf and you will be asked not to bring your child into breakfast club until all arrears are cleared up.
- Rest assured, if your child is absent from breakfast club and it has been paid for, you will see the amount as a credit on the breakfast club account.